

• **Travel expenses**

The Brocher foundation offers a grant up to a maximum of 6'000 CHF to cover the travel expenses of 12 participants (6 of which must come from Europe).

- a) The grant covers only participants' travel costs and cannot be allocated to any other costs.
- b) 3'000 CHF will be paid when the Brocher foundation Scientific Committee selects the proposal for implementation.

The applicants will have to submit a financial report maximum 60 days after the end of the event (a form will be provided); receipts of the travel expenses of each speaker will have to be sent (maximum 2 pages).

As soon as the Brocher foundation receives the expected documents, the remaining amount will be paid.

- c) If the grant amount is not fully spent by the applicants, the credit balance will not be given to the organizers.
- d) The grant only covers round trip **economy class** plane or train tickets to Geneva.
- e) The Foundation will request the refund of the 3'000 CHF if the workshop is cancelled.

• **Accommodation**

The Brocher foundation offers accommodation during the workshop for **21** persons.

- 2 or 3 nights (depend if you are selected for a 2 or 3 day workshop)
- Check-in: from 2 pm to 8 pm

The Brocher foundation will not arrange nor offer accommodation for non-accommodated participants.

• **Catering**

The Brocher Foundation offers and organizes:

- Coffee breaks on each mornings and afternoons
- 2 or 3 (depend if you are selected for a 2 or 3 day workshop) lunches served as a buffet at the Brocher Centre, for 30 persons
- 2 or 3 (depend if you are selected for a 2 or 3 day workshop) dinner served at the Villa Brocher, for 21 persons - Brocher accommodated participants.

• **Needs for the workshop**

- Nametags (if not necessary, please do let us know)
- Program
- list of participants
- Useful information

We remind you that the conference room is fully equipped with all the facilities for a PPT presentation. The workshop can also be recorded, on request. Please send us any presentation or bring it with you on a USB key. A MacBook Pro is at your disposal to plug into your USB key.

• Publication

The Brocher Foundation considers the possibility of supporting a publication, up to a maximum of 2'000 CHF, resulting from the workshop, on the following conditions:

1. The excellence of the publication proposal,
2. The publication as to be finalized within a maximum of 2 years of the workshop,
3. Acknowledgment of the Brocher foundation support and the appearance of the Brocher foundation logo on the cover of the book or within the publication (upon previous agreement with the Foundation).
4. The Brocher Foundation should receive 2 copies of the publication.
5. The presentation of the following text with the publication:

The Brocher foundation mission is to encourage a research on the ethical, legal and social implications of new medical technologies. Its main activities are to host visiting researchers and to organize workshops and summer academies. More information on the Brocher foundation program is available at www.brocher.ch.

If you wish to receive this additional support (this is not automatic) you should send to scientificprog@brocher.ch maximum 3 months after the end of the event a proposal that would include: the content description, the type of publication (article, book, etc.), the publisher name, the amount requested, the authors name and a precise timeline of the project. The proposal should be maximum two A4 pages.

The Brocher Foundation Scientific committee will review it. The Brocher Foundation contribution to a publication is paid directly to the publishing house after having received a bill and cannot cover writing, editing or administrative costs.